

CSC Financial Overview

Guiding Principals for cash donations

When SSPP is capable of distributing money through the Christian Service Commission we will use the following as our guidelines for distribution. With the exception of St Vincent de Paul, the preference will be to provide money to assist agencies, groups and in rare cases individuals that help others to help themselves. We also recognize the need for specific acts of charity.

Specific items to be considered:

- Are the dollars being spent locally, nationally or on an international basis?
- What type of impact will our donation have?

Categories of cash donations

Annual donations (aka "annuals")

Periodically review each of the organizations that receive Christian Service proceeds through our annual budgeting process. Each organization will have a charitable contribution form completed and be available for the commission to review while considering present donation amounts and consideration of any new requests.

General fund

An amount of money set aside annually by the commission to address financial requests that arise throughout the year

Emphasis fund

Additional money set aside to be applied toward a specific effort or cause that is decided annually by the commission.

Specific donation policies

Christmas / Easter collection

Advertise to the entire parish through the bulletin during Advent and Lent. Requests will be given to the subcommittee and the sponsoring individual will be contacted. The charitable contribution form will be completed for each request and the subcommittee will meet to form recommendations that will be presented whole Commission for a final decision. Once a final decision is reached each requestor will receive a letter from the commission and the monies will be disbursed.

Discretionary funds

Review requests throughout the year at subcommittee and full Commission meetings. Any requests of \$500 or greater must be taken to the full Commission for approval. Christian Service Staff personnel can approve worthy service requests under \$500. These funds are typically taken from the General Fund listed above.

Parishioners attending Mission Activities

We will continue to accept written requests from SSPP parishioners to offset the cost of attending or assisting with missionary work. At the discretion of the commission, up to \$250 of financial assistance will be provided for each applicant. All requests should be submitted 30 days prior to the event. Additional details are available through the Christian Service Office.

Naperville C.A.R.E.S car requests

SSPP will sponsor cars donated to parishioners paying the repair costs up to \$500.00. Also if a car is donated by a parishioner of SSPP the CSC will pay the repair cost up to \$500.00 even if the car is going to be donated to a non-parishioner. The responsibility of screening recipients and donors remains Naperville C.A.R.E.S. Additional details are available through the Christian Service Office.